

Facilities / POSHO

Facilities office is located on the second floor (Room Number: 228) of the Chancery building.

The Facilities Manager or the Facilities Administrative Clerk will brief newly arrived Mission employees and family members on the Work Order system, customer service standards, residential fire safety and SHEM residential requirements.

Residential fire safety includes the issuing of required smoke alarms and fire extinguishers. Safety, Health, Environmental Management (SHEM) programs include information on Carbon Monoxide (CO) hazards and pest control safety.

Facilities will issue CO alarms and brochures explaining the hazards of CO. Facilities also supports residential safety concerns as per SHEM's requirements for LQA housing.

Below are the links to some useful information for new arrivals.

- [OBO/SHEM Residential Safety, Health and Fire Prevention Awareness Checklist.](#)

(This guidance was generated due to the significant number of mishaps that have occurred in residences (worldwide). This checklist can be used to assist you in evaluating safety, health, fire and environmental factors when considering lease or purchase of a residence. This is not intended to be an all inclusive list. A responsible property inspector should be contacted for additional guidance. Local codes may be more stringent than the information found in this checklist.)

- [Carbon Monoxide \(CO\) Hazards in Department Residences](#)
- [Pest Management in your home](#)